

St. Luke's Historical Society Committee

MINUTES

JANUARY 12, 2016

10:00 AM

PARISH HALL

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| MEETING CALLED BY | Suzanne Day |
| TYPE OF MEETING | Discussion of Technology being used for Cemetery History; discussion of cost and examples of markers |
| FACILITATOR | Dr. Steve Larrick and Suzanne Day |
| NOTE TAKER | Tammy Rogers |
| TIMEKEEPER | Tammy Rogers |
| ATTENDEES | Dr. Steve Larrick, Suzanne Day, Pauline Mitchell, Betty Handy, and Tammy Rogers |

Agenda topics

[TIME ALLOTTED] PROPOSED TECHNOLOGY BEING USED FOR DR. STEVE LARRICK
CEMETERY

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| DISCUSSION | <p>Steve Larrick introduced how the cemetery presentation will be accessed from the St. Luke's Website and forming a separate page that will include a membership app., History of the cemetery, access to a genealogy website all within the church website. Within the cemetery site folks will be encouraged to further their search by going to findagrave.com and then place St. Luke's Cemetery in the search engine. Steve's version of this type of site would include Episcopal Shields on those who are buried in our Cemetery and branches belong to immediate and extended family. Also Staff and Sandi would be able to connect to Family Tree Maker and use this as a research tool to make further family and community connections to St. Luke's. Subjective information that is currently available on the Church website that includes a map. This allows you to click onto a section of the map and a picture of the gravestone will appear. Click onto the gravestone and demographic information will be available. Add information within the blurb section and then click onto more information. Which then connects people to the Churches' website.</p> <p>Steve then presented stones that needed to be marked so when people access the map they can find the plot they are looking for. Steve ordered some samples of markers for the committee to hold and decide what markers and where they will go.</p> <p>Future plans for the cemetery system include scanning a bar code and the information will come up on a smart phone.</p> |
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| CONCLUSIONS | <p>Suzanne Day will contact the Powhatan Historical Society for Vestry minutes that St. Luke's does not have. Steve Larrick submitted a blurb for the Bulletin and the E-News Letter. One more detailed for the Newsletter for February and March. The meetings are to be held every second Tuesday of the month at 10:00 AM in the Parish Hall. Membership fees: Individual and Family annually fee of \$25.00 Life time fee of \$100.00</p> |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| Pauline Mitchell paid a lifetime membership of \$100.00 Jeanne Ashby Ranson donated \$40.00 for the flags in the cemetery Dr. Mary Ashby McDonald donated \$20.00 for flags Newsletter article and Invitation to the meetings and joining the committee | Tammy Rogers submitted funds to the intake treasurer Jeannette Pugh To be reflected in the next statement | |

[TIME ALLOTTED] [TOPIC] [PRESENTER]

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| DISCUSSION | Joyce Evans needs to be reimbursed for last year's flags |
| CONCLUSIONS | |